## **ENFIELD PUBLIC SCHOOLS Enfield, Connecticut**

Administration 2132

## **Assistant Superintendent of Schools**

The Assistant Superintendent of Schools shall perform such duties and exercise such activities as may be required of or conferred upon him/her by the law, the Superintendent of Schools and/or the Board of Education. The Assistant Superintendent functions as an integral and contributing member of the district's management team. S/he will provide leadership in developing, achieving, and maintaining the best educational programs and services as directed by the Superintendent. S/he will assist the Superintendent in the areas of curriculum, instruction, learning, staff development, supervision, remediation, securing state/federal funding, personnel, and evaluation.

## Hiring

The Board of Education will act upon the recommendation of the Superintendent of Schools with regard to the hiring of an Assistant Superintendent. In carrying out his/her duties, the Assistant Superintendent shall be guided by the applicable job description.

Policy Adopted: May 22, 2018